

This document is for investment professionals only and should not be relied upon by private investors.

# FundsNetwork: Use of Secure Email



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## Secure Email

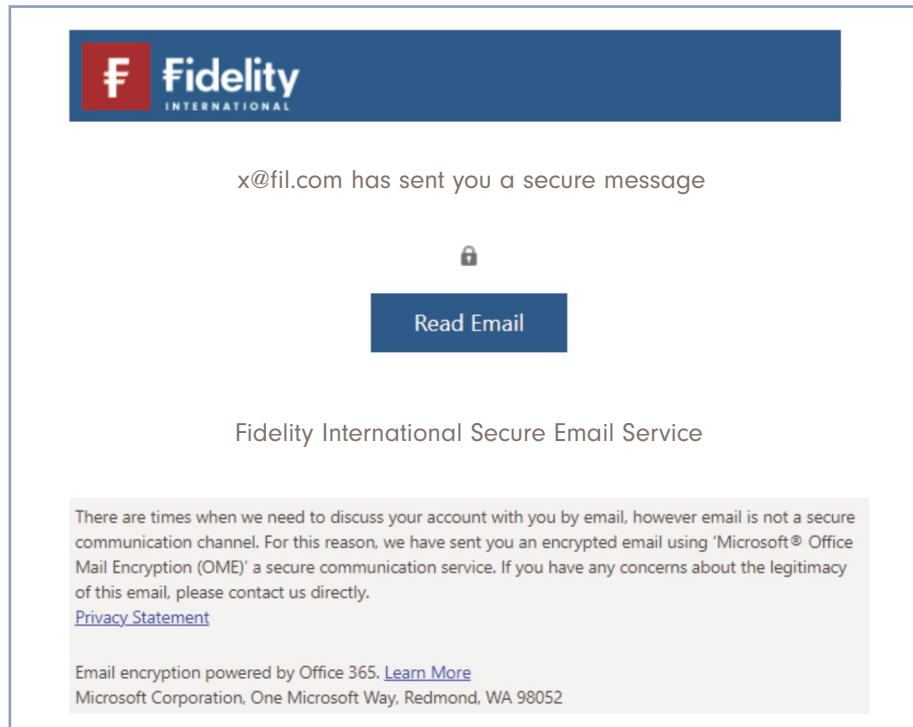
We are now utilising OME (Office Mail Encryption) as our Secure Email capability.

We are utilising this capability where appropriate to safeguard both your data and your client's data. By encrypting emails we can communicate with you securely via email if that is your preferred communication method.



## How to identify a genuine email from us

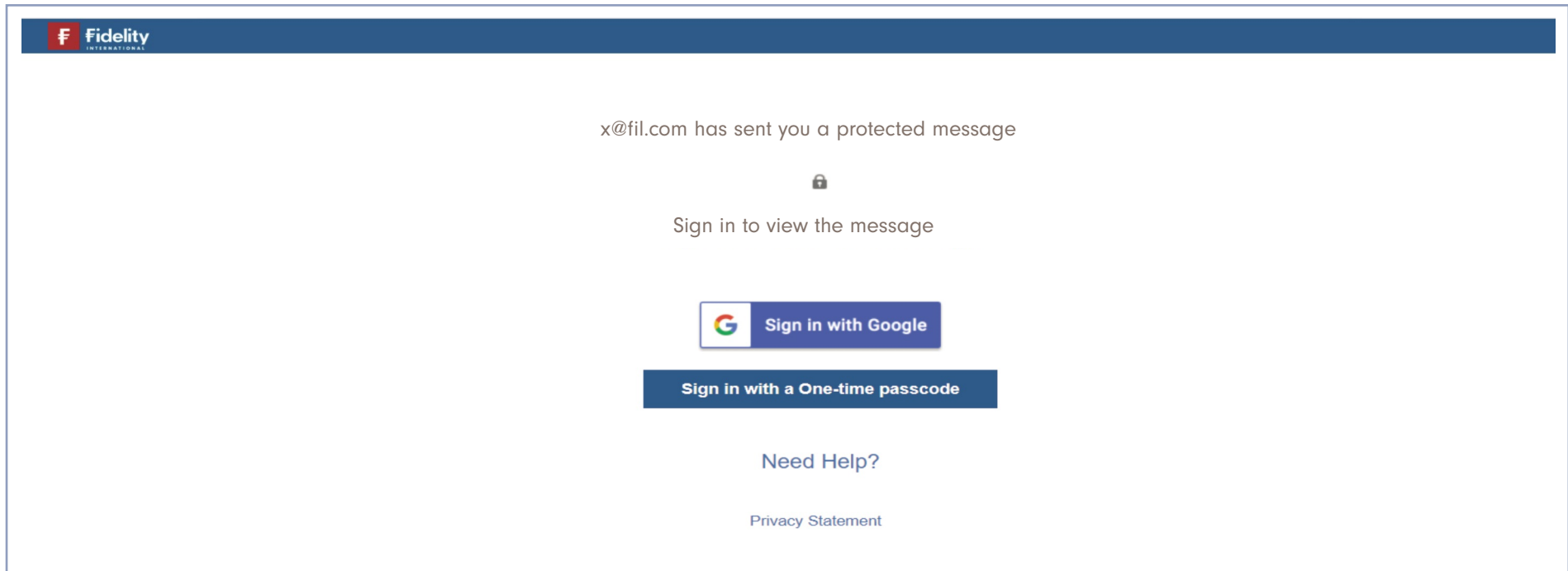
We want to ensure that you can easily recognise a genuine email from us. All secure emails from us will appear in this format with the usual disclaimer in the footer of the email.



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# How to decrypt an email from us

To decrypt an email simply sign in with your usual email address and password (e.g. gmail) or alternatively you can request a one-time passcode.



# Responding to an encrypted email from us

To respond to an encrypted email simply click reply all within the secure link where you can add attachments as required which will be sent to us fully encrypted.

